

From: [Lillie, Juliette](#)
To: [Daniel Jorjani](#)
Cc: [Hubbel Relat](#)
Subject: Discussion with EPA
Date: Friday, August 3, 2018 5:33:55 PM

Dan: This morning we met with David on FOIA. He asked us to reach out to EPA to learn about their management processes, including clearing out backlog, accountability, management, staffing, tools etc. and how they made the changes. Would it be possible for you to reach out within the next week? We are on a tight time frame to provide some additional guidance back to the David. I am happy to discuss further with you, when you are available.

Thank you,
Julie
Juliette Lillie
Director Executive Secretariat and Regulatory Affairs
Department of the Interior
1849 C St. NW
Washington DC 20240

Email: juliette.lillie@ios.doi.gov
Ph: 202-219-7724

From: [Jorjani, Daniel](#)
To: [Leopold, Matt](#)
Subject: FOIA
Date: Friday, August 3, 2018 7:18:53 PM

Matt - Can we send our FOIA tiger team over to meet with your FOIA team some time this month to discuss best practices? Our team is primarily composed of career SESs from SOL, OCIO, and Exec Sec. They would welcome an opportunity to learn best practices. Can give you more details over the phone. Best, Dan

 Daniel H. Jorjani
Principal Deputy Solicitor
U.S. Department of the Interior
Main Interior Building, Suite 6356
 202-219-3861 (Voice)
 202-706-9018 (Cell)

daniel.jorjani@sol.doi.gov

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From: [Leopold, Matt \(OGC\)](#)
To: [Jorjani, Daniel](#)
Subject: [EXTERNAL] Re: FOIA
Date: Friday, August 3, 2018 10:41:33 PM

We'd be happy to do so. We are continuing our process improvements after moving our FOIA office to OGC. Let me work on some dates and get back to you.

Sent from my iPhone

On Aug 3, 2018, at 7:19 PM, Jorjani, Daniel <daniel.jorjani@sol.doi.gov> wrote:

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From: [Daniel Jorjani](#)
To: [Leopold, Matt \(OGC\)](#)
Subject: Re: [EXTERNAL] Re: FOIA
Date: Friday, August 3, 2018 10:46:10 PM

 **Daniel H. Jorjani**
Principal Deputy Solicitor
Department of the Interior
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 daniel.jorjani@sol.doi.gov

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From: [Daniel Jorjani](#)
To: [David Bernhardt](#)
Subject: Fwd: [EXTERNAL] Re: FOIA
Date: Friday, August 3, 2018 10:46:51 PM

FYI from Matt -

Sent from my iPhone

Begin forwarded message:

From: "Leopold, Matt (OGC)" <Leopold.Matt@epa.gov>
Date: August 3, 2018 at 10:41:23 PM EDT
To: "Jorjani, Daniel" <daniel.jorjani@sol.doi.gov>
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From: [David Bernhardt](#)
To: [Daniel Jorjani](#)
Subject: Re: [EXTERNAL] Re: FOIA
Date: Saturday, August 4, 2018 7:58:14 AM

Great

Sent from my iPhone

On Aug 3, 2018, at 10:46 PM, Daniel Jorjani <daniel.jorjani@sol.doi.gov> wrote:

FYI from Matt -

Sent from my iPhone

Begin forwarded message:

From: "Leopold, Matt (OGC)" <Leopold.Matt@epa.gov>
Date: August 3, 2018 at 10:41:23 PM EDT
To: "Jorjani, Daniel" <daniel.jorjani@sol.doi.gov>
Subject: [EXTERNAL] Re: FOIA

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From: [Jorjani, Daniel](#)
To: [Lillie, Juliette](#); [Robert Howarth](#)
Subject: Fwd: [EXTERNAL] Re: FOIA
Date: Monday, August 6, 2018 10:43:38 AM

FYI re EPA FOIA -

----- Forwarded message -----

From: **Leopold, Matt (OGC)** <Leopold.Matt@epa.gov>
Date: Fri, Aug 3, 2018 at 10:41 PM
Subject: [EXTERNAL] Re: FOIA
To: "Jorjani, Daniel" <daniel.jorjani@sol.doi.gov>

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From: [Lillie, Juliette](#)
To: [Jorjani, Daniel](#)
Subject: Re: [EXTERNAL] Re: FOIA
Date: Monday, August 6, 2018 10:58:12 AM

Thank you, Dan.

Juliette Lillie
Director Executive Secretariat and Regulatory Affairs
Department of the Interior
1849 C St. NW
Washington DC 20240

Email: juliette_lillie@ios.doi.gov
Ph: 202-219-7724

On Mon, Aug 6, 2018 at 10:43 AM, Jorjani, Daniel <daniel.jorjani@sol.doi.gov> wrote:
FYI re EPA FOIA -

----- Forwarded message -----

From: Leopold, Matt (OGC) <Leopold.Matt@epa.gov>
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Subject: [EXTERNAL] Re: FOIA
To: "Jorjani, Daniel" <daniel.jorjani@sol.doi.gov>

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From: [Leopold, Matt \(OGC\)](#)
To: [Jorjani, Daniel](#)
Subject: Re: [EXTERNAL] Re: FOIA
Date: Monday, August 13, 2018 9:16:48 PM

I was (b)(6) - Dan last week. I am working on scheduling. Do you want to come to EPA?

Sent from my iPhone

On Aug 9, 2018, at 12:39 PM, Jorjani, Daniel <daniel.jorjani@sol.doi.gov> wrote:

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From: [Daniel Jorjani](#)
To: [Leopold, Matt \(OGC\)](#)
Subject: Re: [EXTERNAL] Re: FOIA
Date: Monday, August 13, 2018 9:29:35 PM

Happy to. Thanks for following up.



Daniel H. Jorjani
Principal Deputy Solicitor
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From: [Daniel Jorjani](#)
To: [David Bernhardt](#)
Subject: Fwd: [EXTERNAL] Re: FOIA
Date: Monday, August 13, 2018 11:03:15 PM

Hope to do the FOIA meeting at EPA this week -

Sent from my iPhone

Begin forwarded message:

From: "Leopold, Matt (OGC)" <Leopold.Matt@epa.gov>
Date: August 13, 2018 at 9:16:36 PM EDT
To: "Jorjani, Daniel" <daniel.jorjani@sol.doi.gov>
Subject: Re: [EXTERNAL] Re: FOIA

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daniel.jorjani@sol.doi.gov

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From: [Daniel Jorjani](#)
To: [Juliette Lillie](#); sylvia_burns@ios.doi.gov
Cc: edward.keable@sol.doi.gov
Subject: Fwd: [EXTERNAL] Re: FOIA
Date: Tuesday, August 14, 2018 11:36:19 AM

EPA's GC has agreed to present on his team's approach to FOIA. Would ExecSec and OCIO like to send someone to attend along with SOL?



Daniel H. Jorjani
Principal Deputy Solicitor
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[[\(Cell\)](tel:202-706-9018)] daniel.jorjani@sol.doi.gov

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From: [Sylvia Burns](#)
To: [Daniel Jorjani](#)
Cc: [Juliette Lillie](#); edward.keable@sol.doi.gov
Subject: Re: [EXTERNAL] Re: FOIA
Date: Tuesday, August 14, 2018 11:45:25 AM

Yes for me. Julie's got a call with epa tomorrow and I was going to have one of my staff sit in that one.

Sylvia Burns, CIO

Office of the Chief Information Officer

US Department of the Interior

sylvia_burns@ios.doi.gov

Office: 202-208-6194

Fax: 202-501-2360

www.doi.gov/ocio

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From: [Lillie, Juliette](#)
To: [Daniel Jorjani](#)
Cc: [Sylvia Burns](#); [Edward Keable](#)
Subject: Re: [EXTERNAL] Re: FOIA
Date: Tuesday, August 14, 2018 11:53:23 AM

Dan: Thank you. Yes, OES would like to participate. Most likely, it would be me.

Julie

Juliette Lillie
Director Executive Secretariat and Regulatory Affairs
Department of the Interior
1849 C St. NW
Washington DC 20240

Email: juliette_lillie@ios.doi.gov
Ph: 202-219-7724

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From: [Lillie, Juliette](#)
To: [Daniel Jorjani](#)
Cc: [Hubbel Relat](#)
Subject: EPA Contacts
Date: Tuesday, August 21, 2018 12:23:07 PM

Dan: Below are the names of the individuals who came over to speak with us regarding FOIA on line.

Larry Gottesman, Director, National FOIA Program
Wendy Schumacher, Government Information Specialist

As I mentioned, the primary focus was to discuss FOIA on line capabilities and conversion issues. We informed Larry and Wendy that there were plans for another meeting to discuss more broadly EPA's FOIA change management efforts and they acknowledged there would be a lot to cover regarding their proposed organizational alignments, hiring, and process reforms.

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Email: juliette_lillie@ios.doi.gov
Ph: 202-219-7724

From: [Jorjani, Daniel](#)
To: [Lillie, Juliette](#)
Cc: [Hubbel Relat](#)
Subject: Re: EPA Contacts
Date: Tuesday, August 21, 2018 12:51:52 PM

Who from DOI participated?

On Tue, Aug 21, 2018 at 12:23 PM, Lillie, Juliette <juliette_lillie@ios.doi.gov> wrote:
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From: [Juliette Lillie](#)
To: [Jorjani, Daniel](#)
Cc: [Hubbel Relat](#)
Subject: Re: EPA Contacts
Date: Tuesday, August 21, 2018 1:39:51 PM

Dan. Below were the attendees. Because of the technical purpose of the meeting, OCIO had a heavy presence.

OCIO
Sylvia Burns
Dave Alspach
Rotini Abimbola
Sarah Henson

SOL
Tony Irish
Hubbel Relat (invited but unable to attend)

OES
Julie Lillie
Clarice Julka

Juliette A. Lillie
Director, Office of the Executive Secretariat and
Regulatory Affairs
U.S. Department of the Interior
202-208-318

On Aug 21, 2018, at 12:51 PM, Jorjani, Daniel <daniel.jorjani@sol.doi.gov> wrote:

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wrote:

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Larry Gottesman, Director, National FOIA Program
Wendy Schumacher, Government Information Specialist

As I mentioned, the primary focus was to discuss FOIA on line capabilities and conversion issues. We informed Larry and Wendy that there were plans for another meeting to discuss more broadly EPA's FOIA change management efforts and they acknowledged there would be a lot to cover regarding their proposed organizational alignments, hiring, and process reforms.

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Director Executive Secretariat and Regulatory Affairs
Department of the Interior
1849 C St. NW
Washington DC 20240

Email: juliette_lillie@ios.doi.gov
Ph: 202-219-7724

From: [Jorjani, Daniel](#)
To: [Leopold, Matt](#)
Subject: Fwd: EPA Contacts
Date: Thursday, August 23, 2018 2:41:54 PM

Hey Matt - Our Exec Sec met with members of your team on some technical issues. We're still hoping to learn from your broader OGC experiences. Understand it's still a work in process, but we'd still benefit. Hope all's well. Sounds like the meeting in Atlanta created value.

----- Forwarded message -----

From: **Juliette Lillie** <juliette_lillie@ios.doi.gov>
Date: Tue, Aug 21, 2018 at 1:39 PM
Subject: Re: EPA Contacts
To: "Jorjani, Daniel" <daniel.jorjani@sol.doi.gov>
Cc: Hubbel Relat <hubbel.relat@sol.doi.gov>

Dan. Below were the attendees. Because of the technical purpose of the meeting, OCIO had a heavy presence.

OCIO
Sylvia Burns
Dave Alspach
Rotini Abimbola
Sarah Henson

SOL
Tony Irish
Hubbel Relat (invited but unable to attend)

OES
Julie Lillie
Clarice Julka

Juliette A. Lillie
Director, Office of the Executive Secretariat and
Regulatory Affairs
U.S. Department of the Interior
202-208-318

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Who from DOI participated?

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From: [Leopold, Matt \(OGC\)](#)
To: [Jorjani, Daniel](#)
Subject: [EXTERNAL] Re: EPA Contacts
Date: Thursday, August 23, 2018 3:54:37 PM

Great. Key members of my FOIA team have been on vacation. We will be back with dates for a meeting shortly.

Sent from my iPhone

On Aug 23, 2018, at 2:42 PM, Jorjani, Daniel <daniel.jorjani@sol.doi.gov> wrote:

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From: [Jorjani, Daniel](#)
To: [Leopold, Matt \(OGC\)](#)
Subject: Re: [EXTERNAL] Re: EPA Contacts
Date: Thursday, August 23, 2018 4:32:45 PM

No worries. Thanks.

On Thu, Aug 23, 2018 at 3:54 PM, Leopold, Matt (OGC) <Leopold.Matt@epa.gov> wrote:
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From: [Cafaro, Cindy](#)
To: [Juliette Lillie](#); [Edward Keable](#); [Bruce Downs](#); [Daniel Joriani](#)
Cc: [Cardinale, Richard](#); [Hubbel Relat](#)
Subject: Re: Updates on FOIA tracking
Date: Friday, October 12, 2018 12:59:15 PM

Hello, again. Another week has passed and we have now completed our first round of tracking meetings with each of the bureaus and our second (and final) round with many others. The meetings continue to be extremely interesting and the range of responses continues to be striking. (b) (5)

[REDACTED]

Our discussions are moving beyond just tracking; we've already heard some great ideas (b) (5) [REDACTED] and we'd love to hear more. We are continuing the natural progression of this broadening discussion by making it the focus of our monthly Bureau FOIA Officers meeting next week. For that meeting, we are asking the Bureau FOIA Officers to come ready to present their ideas for what we can do now to make the best use of our existing resources.

As this process nears its conclusion, we will continue to keep you informed and also plan to offer suggestions and lessons learned before the month ends.

Thanks again.

Cindy Cafaro | Departmental Freedom of Information Act Officer | US Department of the Interior

Direct: 202-208-5342 | Main: 202-208-3181

On Fri, Oct 5, 2018 at 2:42 PM Cafaro, Cindy <cindy_cafaro@ios.doi.gov> wrote:

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[REDACTED]

We will continue to keep you informed during this process.
Thanks. I hope you all have a great long weekend.

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To: [Juliette Lillie](#); [Edward Keable](#); [Bruce Downs](#); [Daniel Jorani](#)
Cc: [Cardinale, Richard](#); [Hubbel Relat](#)
Subject: Re: Updates on FOIA tracking
Date: Thursday, October 18, 2018 4:52:14 PM

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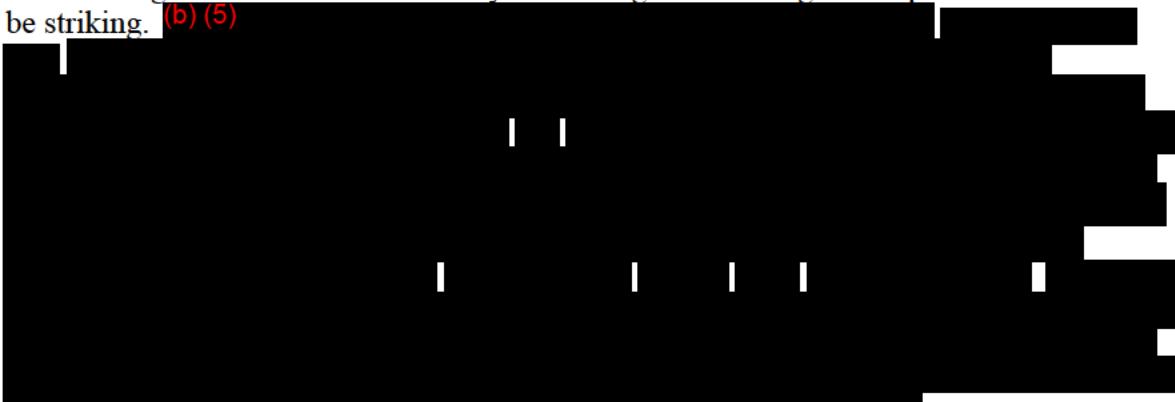
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From: [Jorjani, Daniel](#)
To: [David Bernhardt](#)
Subject: Fwd: Updates on FOIA tracking
Date: Thursday, October 18, 2018 6:45:07 PM

Just an FYI from Cafaro

----- Forwarded message -----

From: **Cafaro, Cindy** <cindy_cafaro@ios.doi.gov>
Date: Thu, Oct 18, 2018 at 4:52 PM
Subject: Re: Updates on FOIA tracking
To: Juliette Lillie <juliette_lillie@ios.doi.gov>, Edward Keable <edward.keable@sol.doi.gov>, Bruce Downs <bruce_downs@ios.doi.gov>, Daniel Jorjani <daniel.jorjani@sol.doi.gov>
Cc: Cardinale, Richard <richard_cardinale@ios.doi.gov>, Hubbel Relat <hubbel.relat@sol.doi.gov>

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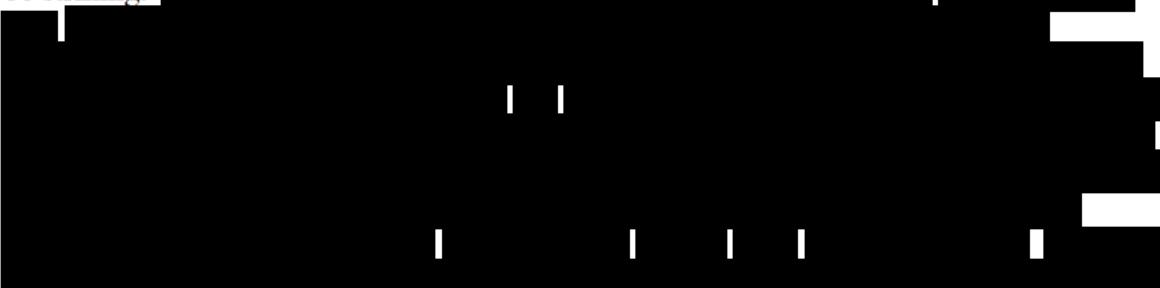
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To: [Juliette Lillie](#); [Edward Keable](#); [Bruce Downs](#); [Daniel Joriani](#)
Cc: [Cardinale, Richard](#); [Hubbel Relat](#)
Subject: Re: Updates on FOIA tracking
Date: Friday, October 26, 2018 3:58:26 PM

Hello, again. As you know, we recently have hosted individual and group meetings for the Bureau FOIA Officers to share the challenges they face, their concerns, and their recommendations. Today, we began the next phase of our conversation. We met with the Bureau FOIA Officers for an hour to share possible next steps (including ideas we can implement right away and ideas we can begin working on now but may take longer to implement) and outlined ways we may be able address the issues they have raised (many of which have been reoccurring themes in management discussions). An aspect of the conversation that received nearly-unanimous positive feedback was (b) (5)

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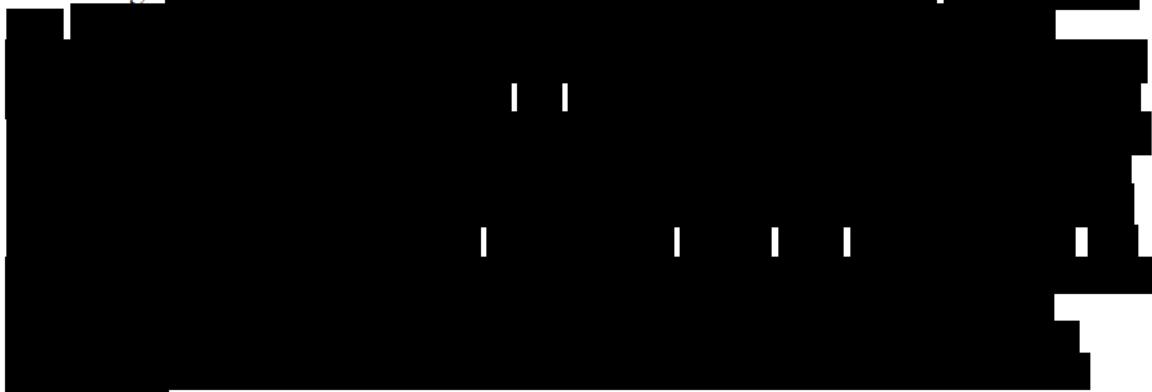
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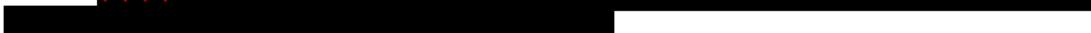
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Direct: 202-208-5342 | Main: 202-208-3181

From: [Jorjani, Daniel](#)
To: [David Bernhardt](#)
Subject: Rachel Spector has accepted the role of Acting DCFO. Working out the timing of her start date.
Date: Wednesday, November 21, 2018 2:56:09 PM

Daniel H. Jorjani
Principal Deputy Solicitor
U.S. Department of the Interior
Main Interior Building, Suite 6356
 202-219-3861 (Voice)
 202-706-9018 (Cell)

daniel.jorjani@sol.doi.gov

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From: [Relat, Hubbel](#)
To: [Jorjani, Daniel](#)
Cc: [Mariagrazia Caminiti](#); [Rachel Spector](#)
Subject: Meeting request
Date: Thursday, December 13, 2018 1:56:53 PM

Dan,

Would it be possible for Rachel and I to get some of your time this afternoon to discuss proposed FOIA regs? They have gone through the DTS system and we are finalizing tweaks to reflect comments received and would like to discuss before handing to the Deputy Secretary. Our desired timeline is to hand to him by EOD if possible. Thanks!

Hubbel

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Hubbel Relat
Acting Advisor to the Chief of Staff
202-208-3554
hubbel_relat@ios.doi.gov

From: [Daniel Jorjani](#)
To: [Relat, Hubbel](#)
Cc: [Mariagrazia Caminiti](#); [Rachel Spector](#)
Subject: Re: Meeting request
Date: Thursday, December 13, 2018 2:01:59 PM



Daniel H. Jorjani
Principal Deputy Solicitor
Department of the Interior
Main Interior Building
' [202-219-3861](#) (Voice)
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daniel.jorjani@sol.doi.gov

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